



DJC assemblée
virtuelle.com

4 OPTIONS FOR A GENERAL MEETING OF CO-OWNERS

Simple, in accordance with legal requirements
and efficient

Basic package (included in all options)

- Access to the "Assemblée Virtuelle" platform
- Integration of the register of co-owners to be provided by the Syndicate
- Sending individual access codes to the co-owners
- Preparation of the virtual room (agenda, vote(s), company resolutions, proxies)
- Preparatory meeting (test) on the platform before the general meeting (1h)
- Management of the general meeting (3 hours / if longer, the extra cost will depend on the service level chosen)
- Technical support 30 minutes before and 30 minutes after the start of the general meeting
- General meetings documents remitted to the Syndicate



\$100 discount applied to clients who have already used the "Assemblée virtuelle" platform

THE 100% VIRTUAL GENERAL MEETING SMALL CO-OWNERSHIP

Basic package for co-ownerships from 2 to 39 units

\$700

THE 100% VIRTUAL ASSEMBLY LARGE CO-OWNERSHIP

Basic package for co-ownerships of more than 40 units

\$1 100

THE 100% PRESENTIAL GENERAL MEETING (with digital ballots)

Basic package for co-ownerships from 2 to 120 units, plus:

- Attendance of the DJC team in the meeting room during the general meeting
- Capture of the votes on any type of digital device (Android or iPhone smartphones)
- Tablets (iPad and others) and assistance throughout it

\$1 350

THE HYBRID GENERAL MEETING (presential and virtual) without room rental

Basic package plus:

- Prior visit of a technician to check the connection/internet speed of the room reserved by the client
- Attendance in the general meeting room of the DJC team and of the technicians during the general meeting
- Access to and preparation of the general meeting on the virtual platform and assistance throughout during the general meeting

\$2 350

THE HYBRID GENERAL MEETING S (presential and virtual) with room rental

Basic package plus:

- Rental of a "turnkey" room
- Control panel management
- Connectivity (wired internet network connection)
- Hardware adapted to the hybrid format (microphones, cameras, speakers, TV screen, LED wall) Attendance of the DJC team and of the technicians for the general meeting the meeting room
- Presence in the room of the DJC team and of the technicians during the general meeting
- Access and preparation of the general meeting on the virtual platform and assistance during the general meeting

**On
demand**



DE GRANDPRÉ
JOLICOEUR
S.E.N.C.R.L. / LLP
AVOCATS - NOTAIRES
LAWYERS - NOTARIES

Additional optional services

Drafting of the minutes	\$450
Presidency of the general meeting by a lawyer with an expertise in co-ownership law	\$1 100
Access to a simultaneous translation room (excluding the translators, generally costing approximately \$1,350)	\$350
Technical support throughout the general meeting	\$400

Additional foreseeable costs

- Taxes.
- Disbursements (hard copies if required by the client opting for the 100% presential general meeting)
- Cost of a legal review of the notice of call of the meeting, requests for addition etc.
- Cost of a make-up general meeting in the event of a lack of quorum at the first general meeting.
- Cost of holding a joint simultaneous general meeting of 2 syndicates (please contact us)